

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Dr Williams
- Cabinet Member for Adult Services – Councillor Stevens
- Cabinet Member for Children's Services – Councillor Bogle
- Cabinet Member for Communities – Councillor Rayment
- Cabinet Member for Efficiency and Improvement – Councillor Noon
- Cabinet Member for Environment and Transport - Councillor Thorpe
- Cabinet Member for Housing and Leisure Services – Councillor Payne
- Cabinet Member for Resources – Councillor Letts
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

| CATEGORY |   | CONDITION   |
|----------|---|---|
| 1.       | Information relating to any individual.   | This means any individual person and relates back to the Data Protection Act 1998 (DPA).  |
| 2.       | Information which is likely to reveal the identity of an individual.  | This again relates back to DPA.   |
| 3.       | Information relating to the financial or business affairs of any particular person (including the Authority holding that information).  | Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event.<br>The "financial affairs or business affairs" include past, present and contemplated activities. |
| 4.       | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority. | "Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.   |
|          |   | "Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.  |

| CATEGORY |   | CONDITION |
|----------|---|-----------|
| 5.       | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.   |           |
| 6.       | Information which reveals that the Authority proposes –<br>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or<br>(b) to make an order or direction under any enactment.  |           |
| 7.       | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime  |           |
| 7(A)     | Information which is subject to any obligation of confidentiality   |           |
| 7(B)     | Information which relates in any way to matters concerning national security  |           |
| 7(C)     | The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act |           |

| <b>Report</b>  | <b>Decision Expected</b> | <b>Portfolio</b>                       |
|--|--------------------------|--|
| Revisions to the Adult Social Care Non-Residential Services Policy                           | 29 January 2013          | Adult Services Portfolio               |
| Externalisation of Provision - Sensory Service   | 18 June 2013             | Adult Services Portfolio               |
| Primary School Development - Statutory Consultation  | 16 April 2013            | Children's Services Portfolio          |
| Children's Services & Learning Capital Programme 2013/14                                     | 21 May 2013              | Children's Services Portfolio          |
| Special School Development: Springwell and Great Oaks  | 21 May 2013              | Children's Services Portfolio          |
| Southampton Joint Health and Wellbeing Strategy 2012-15                                      | 16 April 2013            | Communities Portfolio                  |
| Community Asset Transfer Strategy  | 21 May 2013              | Communities Portfolio                  |
| Approval of the Youth Justice Strategic Plan for Southampton Youth Offending Service 2013/14 | 21 May 2013              | Communities Portfolio                  |
| Reducing Energy Consumption and Carbon Emissions in the City's Street Lighting Service.      | 21 May 2013              | Communities Portfolio                  |
| Southampton City Council Plan 2013-2016  | 21 May 2013              | Efficiency and Improvement Portfolio   |
| Alternative Options for Administering the Small Grants Scheme                                | 26 June 2013             | Environment and Economy Directorate    |
| Eastern Cycle Route  | 21 May 2013              | Environment and Transport Portfolio    |
| Additional Funding to be added to the Environment and Transport Capital Programme            | 21 May 2013              | Environment and Transport Portfolio    |
| Smart Ticketing Back Office Procurement  | 21 May 2013              | Environment and Transport Portfolio    |
| Carlton Crescent Conservation Area Appraisal and Management Plan                             | 21 May 2013              | Environment and Transport Portfolio    |
| Rewards for Recycling  | 21 May 2013              | Environment and Transport Portfolio    |
| Additional Funding for Flood Risk Management   | 21 May 2013              | Environment and Transport Portfolio    |
| City Centre On Street Resident Only Permits  | 18 June 2013             | Environment and Transport Portfolio    |
| Homeless Temporary Accommodation   | 16 April 2013            | Housing and Leisure Services Portfolio |
| *Rebuild of Erskine Court, Lordshill   | 16 April 2013            | Housing and Leisure Services Portfolio |

|  |               |  |
|--|---------------|--|
| Lordshill Playing Fields Drainage Project                              | 21 May 2013   | Housing and Leisure Services Portfolio |
| *Community Alarm / Telecare Monitoring Provision for non SCC Customers | 21 May 2013   | Housing and Leisure Services Portfolio |
| *Southampton New Arts Complex Scheme                                   | 21 May 2013   | Leader's Portfolio                     |
| *Accommodation Strategy Update 2013                                    | 16 April 2013 | Resources Portfolio                    |
| Demolition of Oaklands School and associated buildings                 | 16 April 2013 | Resources Portfolio                    |
| Statement of Community Involvement - adoption                          | 16 April 2013 | Resources Portfolio                    |
| *Property Disposal Programme - Approval To Detailed Terms              | 16 April 2013 | Resources Portfolio                    |
| Changes to existing Revenue and Capital Budgets                        | 21 May 2013   | Resources Portfolio                    |
| *Disposal of part of 164-176 Above Bar Street                          | 21 May 2013   | Resources Portfolio                    |
| Estate Parking Improvements  | 21 May 2013   | Resources Portfolio                    |

# **ADULT SERVICES PORTFOLIO**





|   |  |
|---|--|
| Title                                     | Revisions to the Adult Social Care Non-Residential Services Policy   |
| Details                                   | To consider the report of the Cabinet Member for Adult Services, seeking to revise the Adult Social Care Non-Residential Services Policy.<br>The current policy regarding contributions made by individuals for Adult Social Care non-residential services requires updating to enable changes to reflect the greater use of personal budgets under the Personalisation policy agenda. |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 29 January 2013  |
| Date Added to the Plan                    | 1 October 2012   |
| Main Consultees                           | Service User Groups<br>Carer Groups  |
| Consultation Method                       | Meetings, briefings and e-mails  |
| Head of Service                           | Executive Director Health and Adult Social Care  |
| Author                                    | Carol Valentine<br>Senior Manager Personalisation and Safeguarding<br>carol.valentine@southampton.gov.uk   |
| Background Material Available             | None Listed  |
| Public Comments may be sent to            | Carol Valentine Senior Manager Personalisation and Safeguarding Tel 023 8083 4856 Email carol.valentine@southampton.gov.uk   |
| Slippage/Variations/Reason for Withdrawal | Decision date amended from 18th December 2012 to 29th January 2013 due to the need to extend the consultation timescale until December 2012.<br>Decision Referred for Call In - consultation extended to April 2013.   |

|   |   |
|---|---|
| Title                                     | Externalisation of Provision - Sensory Service  |
| Details                                   | To consider the report of the Cabinet Member for Adult Services seeking to outsource the delivery part of the sensory provision to an external agency. The Sensory Service (hard of hearing and visual impairment) currently provided by the Sensory Team has been reviewed to improve the delivery and maximise the resources available. Following this review options were considered and a decision made to recommend the option to outsource the delivery part of sensory provision to an external agency, while retaining the statutory assessment element in-house. |
| Decision Maker                            | Cabinet   |
| Decision Expected                         | 18 June 2013  |
| Date Added to the Plan                    | 13 December 2012  |
| Main Consultees                           | Staff members, Service Users and Carers   |
| Consultation Method                       | Consultation, events, briefings, letters and emails.  |
| Head of Service                           | Executive Director Health and Adult Social Care   |
| Author                                    | Matthew Waters  |
| Background Material Available             | None Listed   |
| Public Comments may be sent to            | Matthew Waters- Commissioner for Supporting People and Adult Care Services, Tel: 023 8083 4849, Email: matthew.walters@southampton.gov.uk   |
| Slippage/Variations/Reason for Withdrawal | Decision has been slipped to 16th April 2013 to allow for a comprehensive and thorough consultation.<br>Decision has been slipped to 18th June in order to extend the period of consultation.   |

# **CHILDREN'S SERVICES PORTFOLIO**



|   |  |
|---|--|
| Title                                     | Primary School Development - Statutory Consultation  |
| Details                                   | <p>To consider the report of Head of Children and Young People Strategic Commissioning, Education and Inclusion seeking permission to commence 6 weeks of statutory consultation on proposals to create five all through primary schools from the following pairs of infant and junior schools:</p> <ul style="list-style-type: none"> <li>• Bitterne Park Infant &amp; Junior</li> <li>• Oakwood Infant &amp; Junior</li> <li>• Tanners Brook Infant &amp; junior</li> <li>• Valentine Infant &amp; Heathfield Junior</li> <li>• St Monica Infant &amp; Junior</li> </ul> |
| Decision Maker                            | Cabinet Member for Children's Services   |
| Decision Expected                         | 16 April 2013  |
| Date Added to the Plan                    | 3 March 2013   |
| Main Consultees                           | Primary school staff, pupils, parents. Pre-school pupils & parents, local dioceses, neighbouring LA'S, local councillors & MP'S, all southampton headteachers, trade union representatives, la staff   |
| Consultation Method                       | Information leaflet and response form distributed to all staff, parents/pupils at the affected schools. Drop-in consultation sessions to be held at each pairing of schools.   |
| Head of Service                           | Executive Director Children's Services and Learning  |
| Author                                    | Alison Alexander   |
| Background Material Available             | None   |
| Public Comments may be sent to            | James Howells - School Organisation and Strategy Manager<br>Primary School Development Consultation, Infrastructure, Children's Services and Learning, Floor Four One Guildhall Square, Southampton City Council, Civic Centre, Southampton, SO14 7LY  |
| Slippage/Variations/Reason for Withdrawal | None   |

|   |  |
|---|--|
| Title                                     | Children's Services & Learning Capital Programme 2013/14   |
| Details                                   | To consider the report of the Cabinet Member for Children's Services and Learning setting out proposals for the distribution of resources within the Children's Services and Learning Capital Programme for 2013/14. Specifically, the report will seek approval for proposals to spend £2.65million of un-ringfenced capital grant. |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | <b>9 April 2013</b>  |
| Main Consultees                           | Schools, SCC Democratic, Legal, Finance and Property Services  |
| Consultation Method                       | Meetings and Email   |
| Head of Service                           | Director, People   |
| Author                                    | Alison Alexander   |
| Background Material Available             | None   |
| Public Comments may be sent to            | Karl Limbert,<br>Southampton City Council,<br>4th Floor, One Guildhall Square,<br>Southampton, SO14 7FP  |
| Slippage/Variations/Reason for Withdrawal | None   |

|   |  |
|---|--|
| Title                                     | Special School Development: Springwell and Great Oaks  |
| Details                                   | To consider the report of the Head of Children and Young People Strategic Commissioning, Education and Inclusion seeking authority to enter pre-statutory consultation regarding the establishment of an all age, 4 through to 19, special school – based on the existing two Springwell and Great Oaks sites. |
| Decision Maker                            | Cabinet Member for Children's Services   |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | <b>9 April 2013</b>  |
| Main Consultees                           | Governing Bodies, parents/carers, staff, health providers, specialist Local Authority teams, SEN teams in other Local Authorities.   |
| Consultation Method                       | Consultation meetings, information leaflet and response form distributed   |
| Head of Service                           | Director, People   |
| Author                                    | Alison Alexander   |
| Background Material Available             | None   |
| Public Comments may be sent to            | James Howells, School Organisation and Strategy Manager,<br>Infrastructure, Children's Services and Learning,<br>Floor Four One Guildhall Square,<br>Southampton City Council,<br>Civic Centre,<br>Southampton, SO14   |
| Slippage/Variations/Reason for Withdrawal | None Identified  |





# **COMMUNITIES PORTFOLIO**



|                                |  |
|--------------------------------|--|
| Title                          | Southampton Joint Health and Wellbeing Strategy 2012-15  |
| Details                        | To consider the report of the Director of Public Health seeking approval of the Southampton Joint Health and Wellbeing Strategy 2012-15. The Health and Social Care Act requires Local Authorities and Clinical Commissioning Groups to produce a Joint Health and Wellbeing Strategy and for the Local Authority to publish the Strategy. A draft strategy was developed by the Shadow Health and Wellbeing Board which was subject to wide ranging engagement and consultation. The Shadow Health and Wellbeing Board will produce a final draft for the consideration of Southampton City Clinical Commissioning Group and the Council. |
| Decision Maker                 | Cabinet Member for Communities   |
| Decision Expected              | 16 April 2013  |
| Date Added to the Plan         | 7 November 2012  |
| Main Consultees                | Council and NHS Bodies, Voluntary Sector Organisations, Key Partners and Partnerships and the general public.  |
| Consultation Method            | Meetings and mail outs   |
| Head of Service                | Director Of Public Health  |
| Author                         | Martin Day<br>Directorate Strategic Business Manager<br>martin.day@southampton.gov.uk<br>Tel: 023 8091 7831  |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | Martin Day<br>Health Partnerships Manager<br>Email:martin.day@southampton.gov.uk<br>Tel:023 8091 7831  |

|   |  |
|---|--|
| Title                                     | Community Asset Transfer Strategy  |
| Details                                   | To consider the report of the Cabinet Member for Communities seeking approval of a Community Asset Transfer Strategy and associated "Tool Kit" for the Council.  |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | 6 February 2013  |
| Main Consultees                           | HR, Democratic, Legal and Financial Services, Divisional Managers and relevant Cabinet members. Voluntary, community sector and faith organisations, (including those who are currently tenants of council buildings) and statutory partners (as appropriate), |
| Consultation Method                       | External consultation primarily online supplemented with face to face where appropriate and within resource constraints.   |
| Head of Service                           | Interim Director, Environment and Economy  |
| Author                                    | Suki Sitaram<br>suki.sitaram@southampton.gov.uk<br>Tel: 023 8083 2060  |
| Background Material Available             | None   |
| Public Comments may be sent to            | Louise Fagan<br>louise.fagan@southampton.gov.uk<br>023 8083264   |
| Slippage/Variations/Reason for Withdrawal | None   |

|   |  |
|---|--|
| Title                                     | Approval of the Youth Justice Strategic Plan for Southampton Youth Offending Service 2013/14   |
| Details                                   | <p>To consider the report of the Cabinet Member for Communities detailing the Youth Justice Strategic Plan for Southampton Youth Offending Service 2013/ 14.</p> <p>The Crime and Disorder Act 1998 requires every Youth Offending Team to produce a strategic plan. The plan must include: strategic priorities for the coming year; a commentary on service performance during the previous year; confirmation of service budget and resourcing; commentary on risks to future delivery.</p> <p>The Youth Justice Board; in awarding its annual Youth Justice Effective Practice Grant; will require the service to have a current plan.</p> |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | <b>9 April 2013</b>  |
| Main Consultees                           | The Youth Offending Service is a partnership. The Plan will be agreed by the strategic leads for all key partners (SCC/Health/Probation/Police) prior to submission.   |
| Consultation Method                       | Youth Offending Service Management Board meeting on behalf of Partner Agencies   |
| Head of Service                           | Interim Director, Environment and Economy  |
| Author                                    | Alison Alexander   |
| Background Material Available             | None   |
| Public Comments may be sent to            | Stuart Webb<br>YOS Manager<br>stuart.webb@southampton.gov.uk<br>02380 834900   |
| Slippage/Variations/Reason for Withdrawal | None   |

|   |   |
|---|---|
| Title                                     | Reducing Energy Consumption and Carbon Emissions in the City's Street Lighting Service.   |
| Details                                   | To consider the report of Cabinet Member for Communities seeking approval to implement changes to lighting levels in the City which will reduce energy consumption and reduce carbon emissions. |
| Decision Maker                            | Cabinet   |
| Decision Expected                         | 21 May 2013   |
| Date Added to the Plan                    | <b>9 April 2013</b>   |
| Main Consultees                           | Police, Community Safety,   |
| Consultation Method                       | Site meeting  |
| Head of Service                           | Interim Director, Environment and Economy   |
| Author                                    | Paul Nichols  |
| Background Material Available             | None  |
| Public Comments may be sent to            | John Harvey<br>Highways Manager<br>john.harvey@southampton.gov.uk<br>8083 3927  |
| Slippage/Variations/Reason for Withdrawal | None  |

# **EFFICIENCY AND IMPROVEMENT PORTFOLIO**





|   |   |
|---|---|
| Title                                     | Southampton City Council Plan 2012-2016   |
| Details                                   | <p>To consider the report of the Cabinet Member for Efficiency and Improvement seeking approval of Southampton City Council's Plan for 2012-2016. With the overarching vision of 'Working for a sustainable Southampton –socially, economically and environmentally' the Plan sets out :</p> <ul style="list-style-type: none"> <li>• Our strategic direction</li> <li>• The opportunities and challenges we face</li> <li>• Our priorities and what we will do to achieve our ambitions</li> <li>• How we will measure success</li> <li>• How the council is organised</li> </ul> <p>Following Cabinet it is recommended that the Council Plan is submitted to Council for approval.</p> |
| Decision Maker                            | Cabinet   |
| Decision Expected                         | 21 May 2013   |
| Date Added to the Plan                    | 1 September 2012  |
| Main Consultees                           | Cabinet Members, Management Board of Directors, Overview and Scrutiny Management Committee  |
| Consultation Method                       | Briefings, meetings, telephone calls and e-mails  |
| Head of Service                           | Chief Executive   |
| Author                                    | Suki Sitaram  |
| Background Material Available             | None listed   |
| Public Comments may be sent to            | Suki Sitaram, Senior Manager - Customer and Business Improvement , E-mail: <a href="mailto:suki.sitaram@southampton.gov.uk">suki.sitaram@southampton.gov.uk</a> .   |
| Slippage/Variations/Reason for Withdrawal | <p>This item has slipped to May 2013 to allow further time to consider how the Council's priorities will be delivered.</p> <p>The Council Plan 2012-2016 has been slipped on the Forward Plan to April 2013. Until the budget process and settlement from central government is provided we are not in a formal position to determine how the Council's priorities will be delivered over the period to 2016. This will be aligned to budget process and published in March 2013.</p>   |

|                                |  |
|--------------------------------|--|
| Title                          | Alternative Options for Administering the Small Grants Scheme                                |
| Details                        | To consider the report of the Project Officer for Grants,                                    |
| Decision Maker                 | Interim Director, Environment and Economy  |
| Decision Expected              | 26 June 2013   |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | Public consultation between 25 February 2013 and 19 May 2013.                                |
| Consultation Method            | Meetings, E-mail and telephone   |
| Head of Service                | Interim Director, Environment and Economy  |
| Author                         | Karen Hilleard   |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | Joanne Hughes, Project Officer, Email<br>joanne.hughes@southampton.gov.uk Tel: 023 8083 4067 |

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**



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|---|--|
| Title                                     | Eastern Cycle Route  |
| Details                                   | To consider the report of the Cabinet Member for Environment and Transport seeking approval to proceed with the design and construction for the "Eastern Cycle Route" project, following public consultation in February 2013. |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | 6 February 2013  |
| Main Consultees                           | Members of the public, Relevant Cabinet Members and officers in Council key departments.   |
| Consultation Method                       | Public exhibition and consultation from 4 February to 3 March 2013 and SCC and MyJourney websites.   |
| Head of Service                           | Paul Nichols<br>Senior Manager, Planning Sustainability and Transport  |
| Author                                    | Dale Bostock   |
| Background Material Available             | Eastern Cycle Route - report on public consultation  |
| Public Comments may be sent to            | Dale Bostock<br>Active Travel Officer<br>Transport Policy<br>Floor 4<br>One Guildhall Square   |
| Slippage/Variations/Reason for Withdrawal | Following consultation there is a need to redesign elements of the scheme and to re-consider the Decision Maker  |

|                                |  |
|--------------------------------|--|
| Title                          | Additional Funding to be added to the Environment and Transport Capital Programme  |
| Details                        | To consider the report of the Cabinet Member for Environment and Transport seeking approval to add additional funding to the Environment and Transport Capital Programme to be spent on the addition of bridges to Prosperity Local Pinch Point funding. |
| Decision Maker                 | Cabinet  |
| Decision Expected              | 21 May 2013  |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | Cabinet Member for Environment and Transport Policy, Democratic, Legal, Finance, HR and Property Services  |
| Consultation Method            | Meetings and circulation of draft report to relevant consultees  |
| Head of Service                | Director Of Public Health  |
| Author                         | John Harvey,<br>Highways Manager   |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | John Harvey,<br>Highways Manager<br>023 80883 3927<br>john.harvey@southampton.gov.uk   |

|                                |   |
|--------------------------------|---|
| Title                          | Smart Ticketing Back Office Procurement   |
| Details                        | To consider the report of the Cabinet Member for Environment & Transport seeking authority to delegate award for the new smart ticketing contract to the Director of Economy & Environment. This decision is required to ensure the procurement timescales can be adhered to and the contract awarded once the tender evaluation process has been undertaken. |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 21 May 2013   |
| Date Added to the Plan         | 3 March 2013  |
| Main Consultees                | Relevant Cabinet Members and Officers in key Council departments.   |
| Consultation Method            | Email.  |
| Head of Service                | Paul Nichols  |
| Author                         | Thomas King   |
| Background Material Available  | None  |
| Public Comments may be sent to | Thomas King Email:<br>thomas.king@southampton.gov.uk<br>Tel: 023 8083 4484  |

|                                |   |
|--------------------------------|---|
| Title                          | Carlton Crescent Conservation Area Appraisal and Management Plan  |
| Details                        | To consider the report of the Cabinet Member for Environment and Transport seeking approval of the Carlton Crescent Conservation Area Appraisal and Management Plan.                                      |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 21 May 2013   |
| Date Added to the Plan         | <b>9 April 2013</b>   |
| Main Consultees                | Members of the public, local residents, local businesses, St. Anne's School, relevant Council departments.  |
| Consultation Method            | Public meeting, leaflet drop, email and telephone.  |
| Head of Service                | Senior Manager, Planning Sustainability and Transport   |
| Author                         | Kevin White<br>Historic Buildings Team Leader<br>kevin.white@southampton.gov.uk<br>Tel: 023 8083 3192   |
| Background Material Available  | None Listed   |
| Public Comments may be sent to | Kirstie Sessford,<br>Conservation Officer,<br>Planning and Sustainability,<br>Southampton City Council,<br>Civic Centre, Southampton SO14 7LY<br>Tel 023 8083 2548<br>kirstie.sessford@southampton.gov.uk |



|                                |  |
|--------------------------------|--|
| Title                          | Rewards for Recycling  |
| Details                        | To consider the report of the Interim Director for Environment and Economy to progress the implementation of a reward scheme for residents that recycle the right materials. |
| Decision Maker                 | Cabinet Member for Environment and Transport   |
| Decision Expected              | 21 May 2013  |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | Residents, relevant Council departments.   |
| Consultation Method            | Market research, briefings, emails.  |
| Head of Service                | Interim Director, Environment and Economy  |
| Author                         | Gale Williams<br>gale.williams@southampton.gov.uk<br>Tel: 02380832536  |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | James Marshall, Communications Research Manager<br>Civic Centre<br>Southampton<br>Tel 023 8083 3015<br>Email: james.marshall@southampton.gov.uk                              |

|                                |  |
|--------------------------------|--|
| Title                          | Additional Funding for Flood Risk Management   |
| Details                        | To consider the report of the Cabinet Member for Environment and Transport seeking approval to accept new funding awarded by Defra through the Flood Resilience Community Pathfinder fund and add the funding to the capital programme for flood risk management with authority to spend. The additions are programmed over the next two financial years starting this year for delivery of a flood risk management project in St. Deny's to improve household and community flood resilience. |
| Decision Maker                 | Cabinet  |
| Decision Expected              | 21 May 2013  |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | Legal, Finance, Property Services, Democratic Services   |
| Consultation Method            | Email.   |
| Head of Service                | Interim Director, Environment and Economy  |
| Author                         | Paul Nichols<br>Senior Manager, Planning Sustainability and Transport<br>paul.nichols@southampton.gov.uk<br>Tel: 023 8083 2553   |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | Bernadine Maguire<br>Flood Risk Management Officer<br>Email: bernadine.maguire@southampton.gov.uk<br>Tel. 023 8083 2403<br>By 19 April 2013  |

|                                |  |
|--------------------------------|--|
| Title                          | City Centre On Street Resident Only Permits  |
| Details                        | To consider the report of the Cabinet Member for Environment and Transport, subject to the outcome of the public consultation, seeking to amend existing policy to allow Resident Only permits to be issued in the City Centre On Street Pay and Display Zone. |
| Decision Maker                 | Cabinet  |
| Decision Expected              | 18 June 2013   |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | City Centre residents and businesses   |
| Consultation Method            | On-line, letters, Emails.  |
| Head of Service                | Interim Director, Environment and Economy  |
| Author                         | Frank Baxter<br>frank.baxter@southampton.gov.uk  |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | Phil Marshall<br>Strategic Transport Planner<br>Email: philip.marshall@southampton.gov.uk<br>Tel. 023 8083 2590<br>By 17 May 2013  |



**HOUSING AND LEISURE SERVICES  
PORTFOLIO**



|   |   |
|---|---|
| Title                                     | Homeless Temporary Accommodation  |
| Details                                   | To consider the report of the Cabinet Member for Housing and Leisure seeking approval to purchase the vacant Childrens' Referral Unit at Selborne Avenue, Harefield from the General Fund and convert into temporary homeless accommodation; as well as convert the ground floor of Oatlands House formerly leased to the PCT. Upon completion of this, sell Seymour House with receipts to be returned to the HRA, attached. |
| Decision Maker                            | Cabinet   |
| Decision Expected                         | 16 April 2013   |
| Date Added to the Plan                    | 6 February 2013   |
| Main Consultees                           | Relevant officers within MBOD, Legal and Finance; relevant Cabinet Member and Tenant Resource Group.  |
| Consultation Method                       | Circulation of draft report seeking comment by emails and meetings  |
| Head of Service                           | Interim Director, Environment and Economy   |
| Author                                    | Nick Cross<br>Head of Housing Management<br>nick.cross@southampton.gov.uk<br>Tel: 023 8083 2241   |
| Background Material Available             | None Listed   |
| Public Comments may be sent to            | Geoff Miller, Housing Investment Manager, Housing Services<br>023 8083 4987<br><a href="mailto:Geoffrey.miller@southampton.gov.uk">Geoffrey.miller@southampton.gov.uk</a>   |
| Slippage/Variations/Reason for Withdrawal | Costs and specification of works still be finalised in order to seek full scheme approval   |

|                                |   |
|--------------------------------|---|
| Title                          | *Rebuild of Erskine Court, Lordshill  |
| Details                        | <p>To consider the report of the Cabinet Member for Housing and Leisure Services seeking approval for the phased rebuild of Erskine Court. Erskine Court will be developed by commissioning a Development Agent using the frameworks provided by the Wayfarer Consortium (which the Council is a member of) which provides the Council with the ability to utilise frameworks already in place. Approval will be sought to add an allocation of funding to the Housing Revenue Account Capital Programme and to incur capital expenditure, in accordance with Financial Procedure Rules.</p> <p>NOTE: The scheme cost assumptions will be included in a confidential appendix as the detail may include commercially sensitive information.</p> |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 16 April 2013   |
| Date Added to the Plan         | 3 March 2013  |
| Main Consultees                | Residents of Erskine Court, Ward Councillors and the relevant Cabinet Member, relevant officers within Legal and Finance  |
| Consultation Method            | Circulation of draft report via hard copy, email and meetings   |
| Head of Service                | Nick Cross<br>Head of Housing Management  |
| Author                         | Nick Cross  |
| Background Material Available  | None Listed   |
| Public Comments may be sent to | Nick Cross<br>Head of Housing Services<br>Nick.cross@southampton.gov.uk tel 023 8083 2241   |



|   |  |
|---|--|
| Title                                     | Lordshill Playing Fields Drainage Project  |
| Details                                   | To consider the report of the Head of Leisure and Culture seeking approval to spend City Council funds towards a project at Lordshill Playing Fields to improve drainage. This includes £84,850 from S106 (Playing Fields) and £50k from Children's Services.  |
| Decision Maker                            | Cabinet Member for Housing and Leisure Services  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | 3 March 2013   |
| Main Consultees                           | Councillors Payne and Letts; relevant officers within Democratic, Legal and Finance; users of Recreation Ground (Lordshill Recreation Ground User group), National Governing Bodies, Sport England   |
| Consultation Method                       | Circulation of draft report seeking comment via meetings and emails  |
| Head of Service                           | Mike Harris , Head of Leisure & Culture  |
| Author                                    | Alison Baker   |
| Background Material Available             | None Listed  |
| Public Comments may be sent to            | Alison Baker, Sport Strategy Manager<br>Alison.baker@southampton.gov.uk<br>023 80833948  |
| Slippage/Variations/Reason for Withdrawal | Decision date amended from 16 April 2013 to 21 May 2013 as the project is subject to the outcome of a funding application to Sport England. Confirmation of the outcome of the bid has yet to be received and it is thought preferable to have clarity on how much, if any, funding has been secured before asking Cabinet to make a decision. |



Title

\*Community Alarm / Telecare Monitoring Provision for non SCC Customers

Details

To consider the report of the Cabinet Member for Housing and Leisure Services seeking approval to undertake work for a third party in line with SCC financial procedure rules final May 2012 specifically identified in E18 and E19. This approval is necessary in order to comply with financial regulations and for legal sealing.

SCC Housing Services have for a number of years been providing a Community Alarm/Telecare Monitoring Service for Portsmouth City Council. In line with normal business rules that contract is due to be extended for a further twelve months and agreement to provide this ongoing service is required under the financial procedure rules as set out above.

The contract terms are for a further period of twelve months with a possible extension after that of another twelve months.

This service has been provided by SCC since 1999 and is provided by the SCC Community Alarm Team based at City Depot. The service level is agreed within the terms of the contract specification and will continue to be delivered within the resources of the existing team and structure.

NOTE: When finalized, some information contained within the report might be considered to be confidential.

Decision Maker

Cabinet

Decision Expected

21 May 2013

Date Added to the Plan

**9 April 2013**

Main Consultees

Relevant Cabinet Member and officers within key departments.

Client - Portsmouth City Council

|                                |   |
|--------------------------------|---|
| Consultation Method            | Circulation of draft report by email, circulation of relevant documents and meetings  |
| Head of Service                | Interim Director, Environment and Economy   |
| Author                         | Nick Cross<br>Head of Housing Management<br>nick.cross@southampton.gov.uk<br>Tel: 023 8083 2241   |
| Background Material Available  | None Listed   |
| Public Comments may be sent to | Jean Brown, Supported Services Manager, <a href="mailto:jean.brown@southampton.gov.uk">Email jean.brown@southampton.gov.uk</a> Tel: 023 8083 2516 |

# **LEADER OF THE COUNCIL**



|                                |   |
|--------------------------------|---|
| Title                          | <b>*Southampton New Arts Complex Scheme</b>   |
| Details                        | <p>To consider the report of the Leader for scheme approval for additional expenditure for the Southampton New Arts Complex Scheme.</p> <p>NOTE: Elements of this report may be considered exempt from public distribution.</p> |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 21 May 2013   |
| Date Added to the Plan         | <b>9 April 2013</b>   |
| Main Consultees                | Relevant Cabinet members and officers in key Council departments.   |
| Consultation Method            | Briefings and meetings  |
| Head of Service                | Barbara Compton, Senior Manager- Skills, Economy and Housing Renewal  |
| Author                         | Gillian Sheeran   |
| Background Material Available  | None Listed   |
| Public Comments may be sent to | Gillian Sheeran, City Development Manager, Email: <a href="mailto:gillian.sheeran@southampton.gov.uk">gillian.sheeran@southampton.gov.uk</a> , Tel: 023 8083 2588   |





# RESOURCES PORTFOLIO



|                                |   |
|--------------------------------|---|
| Title                          | *Accommodation Strategy Update 2013   |
| Details                        | <p>To consider the report of the Cabinet Member for Resources updating the Council's Accommodation Strategy seeking approval to implement measures necessary to vacate Marland House.</p> <p>A confidential appendix will be attached, this is because it contains commercially sensitive information relating to detailed commercial terms that have not been completed.</p> |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 16 April 2013   |
| Date Added to the Plan         | 3 March 2013  |
| Main Consultees                | Relevant Cabinet Members and officers in key Council departments  |
| Consultation Method            | Briefings and emails  |
| Head of Service                | John Spiers   |
| Author                         | Annabel Fox   |
| Background Material Available  | Previous Accommodation Strategy reports approved by Cabinet in 2004 and updated in 2005, 2008, 2009 & 2011  |
| Public Comments may be sent to | Annabel Fox, Asset Management Officer, Property & Procurement, Corporate Services, Southampton City Council, Lower Ground Floor, Municipal, Civic Centre  |

|   |  |
|---|--|
| Title                                     | Demolition of Oaklands School and associated buildings   |
| Details                                   | To consider the report of the Cabinet Member for Resources for the demolition of the vacant Oaklands School and associated buildings (excluding the swimming pool) to mitigate ongoing management costs. |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 16 April 2013  |
| Date Added to the Plan                    | 3 March 2013   |
| Main Consultees                           | Relevant Cabinet Members and officers in key Council departments.  |
| Consultation Method                       | Briefs, meetings and emails  |
| Head of Service                           | John Spiers  |
| Author                                    | Sharon Bishop  |
| Background Material Available             | None listed  |
| Public Comments may be sent to            | Sharon Bishop, Senior Estates Surveyor, 3rd Floor Guildhall Square   |
| Slippage/Variations/Reason for Withdrawal | None   |

|                                |  |
|--------------------------------|--|
| Title                          | Statement of Community Involvement - adoption  |
| Details                        | <p>To consider the report of the Cabinet Member for Resources seeking the adoption of the revised Statement of Community Involvement.</p> <p>The Statement of Community Involvement sets down when and how the council will involve local people during the preparation of statutory plans for the city, and when the Council receives planning applications. It is a statutory requirement to have an up-to-date Statement. It is necessary to update the current version to guide the formal consultation on the City Centre Action Plan expected in June / July 2013.</p> |
| Decision Maker                 | Cabinet  |
| Decision Expected              | 16 April 2013  |
| Date Added to the Plan         | 3 March 2013   |
| Main Consultees                | Through the website and through briefing and meetings emails and telephone calls.  |
| Consultation Method            | Public consultation and consultation with relevant Cabinet members and officers in key Council departments   |
| Head of Service                | Paul Nichols - Senior Manager, Planning Sustainability and Transport   |
| Author                         | Helen Pearce   |
| Background Material Available  | None listed  |
| Public Comments may be sent to | Helen Pearce, Spatial Planning Team Leader, Email <a href="mailto:Helen.pearce@southampton.gov.uk">Helen.pearce@southampton.gov.uk</a> Tel: 023 89083 2886   |

|                                |   |
|--------------------------------|---|
| Title                          | *Property Disposal Programme - Approval To Detailed Terms   |
| Details                        | <p>To consider the report of the Cabinet Member for Resources seeking approval to the disposal of the Portland Terrace NCP car park and 173-178 High Street freehold investments at not less than the minimum prices set out in the confidential appendix.</p> <p>The report will seek to delegate powers to the Senior Manager, Property, Procurement and Contract Management, in consultation with the Cabinet Member for Resources, to approve detailed terms which exceed the stated minimum price.</p> <p>NOTE: Elements of this report may be considered exempt from public distribution.</p> |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 16 April 2013   |
| Date Added to the Plan         | 3 March 2013  |
| Main Consultees                | Relevant Cabinet Members and officers in key Council Departments.   |
| Consultation Method            | Briefings and emails  |
| Head of Service                | John Spiers   |
| Author                         | David Reece   |
| Background Material Available  | None listed   |
| Public Comments may be sent to | David Reece, Valuation Group Leader, Tel: 023 8083 2796, Email: david.reece@southampton.gov.uk  |

|   |  |
|---|--|
| Title                                     | Changes to existing Revenue and Capital Budgets  |
| Details                                   | To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.<br><br>This Item is a standard Item and will remain on the Forward Plan until required. |
| Decision Maker                            | Cabinet  |
| Decision Expected                         | 21 May 2013  |
| Date Added to the Plan                    | 1 October 2012   |
| Main Consultees                           | Relevant officers and Cabinet Members.   |
| Consultation Method                       | Briefings, emails and meetings between relevant officers and Cabinet Members.  |
| Head of Service                           | Andy Lowe  |
| Author                                    | Alison Chard<br>Finance Manager<br>Alison.Chard@southampton.gov.uk<br>Tel: 023 8083 4897   |
| Background Material Available             | None listed  |
| Public Comments may be sent to            | Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk   |
| Slippage/Variations/Reason for Withdrawal | This is a standard item that will remain on the Forward Plan until required  |

|                                |  |
|--------------------------------|--|
| Title                          | *Disposal of part of 164-176 Above Bar Street  |
| Details                        | <p>To consider the report of the Cabinet Member for Resources seeking the disposal of part 164-176 Above Bar Street for a mixed use refurbishment/development scheme</p> <p>NOTE: Elements of this report may be considered exempt from public distribution.</p> |
| Decision Maker                 | Cabinet  |
| Decision Expected              | 21 May 2013  |
| Date Added to the Plan         | <b>9 April 2013</b>  |
| Main Consultees                | Relevant Cabinet Members and officers in key Council departments.  |
| Consultation Method            | Briefings and meetings   |
| Head of Service                | Barbara Compton<br>Senior Manager- Skills, Economy and Housing<br>Renewal  |
| Author                         | Gillian Sheeran  |
| Background Material Available  | None Listed  |
| Public Comments may be sent to | Gillian Sheeran, City Development Manager, Email: <a href="mailto:gillian.sheeran@southampton.gov.uk">gillian.sheeran@southampton.gov.uk</a> , Tel: 023 8083 2588  |



|                                |   |
|--------------------------------|---|
| Title                          | Estate Parking Improvements   |
| Details                        | <p>To consider the report of the Cabinet Member for Resources detailing proposed estate parking improvements developed in response to growing concern from residents about the shortage of parking.</p> <p>The report will seek to make available support to bring forward improvements in areas of greatest need regardless of tenure type</p> |
| Decision Maker                 | Cabinet   |
| Decision Expected              | 21 May 2013   |
| Date Added to the Plan         | <b>9 April 2013</b>   |
| Main Consultees                | Local residents and resident associations, utility companies, Hampshire Constabulary, Hampshire Fire and Rescue, Councillors, relevant Cabinet Members and officers in key Council departments.   |
| Consultation Method            | Letters, Emails, Door Knocking and drop in events.  |
| Head of Service                | Nick Cross<br>Head of Housing Management  |
| Author                         | Aidan Cooper  |
| Background Material Available  | None Listed   |
| Public Comments may be sent to | Aidan Cooper, Decent Neighbourhoods Project Manager, Email: <a href="mailto:aidan.cooper@southampton.gov.uk">aidan.cooper@southampton.gov.uk</a><br>Tel: 023 8091 5108  |